

BUILDING CODE

MAIN OFFICE	(302) 855-7860
MAIN OFFICE (FAX)	(302) 855-7821
INSPECTION SCHEDULING	(302) 858-5500
INSPECTIONS (FAX)	(302) 855-7821
PLAN REVIEW	(302) 855-7860
PLAN REVIEW (FAX)	(302) 855-7869



Sussex County

DELAWARE
sussexcountye.gov

ANDY WRIGHT
CHIEF OF BUILDING CODE

SINGLE-FAMILY FAST TRACK/MASTER PLAN APPROVALS

In order to be considered for our Fast Track program, you must first contact a Residential Plan Reviewer at 302-855-7860 for more information and instructions to create an account with our online storage program.

Fast Track Submittals:

Applicant must upload a full set of stamped plans and an Architect/Engineer Building Plan Review Waiver form* signed and stamped by a licensed Delaware Architect/Engineer for approval to our digital Fast Track Program.

- All waiver forms* and "Master" plans must have a color contrasting seal and signature from a Delaware Architect or Engineer or combination of both on all pages.
- No photocopies will be accepted.

Permit Submittals:

In order to obtain immediate plan approval, applicant must provide the following:

- Site specific foundation, floor plans and elevations
- Site specific 2018 Energy Compliance Form (Res-Check), Manual J, & Manual S
- Models constructed on pilings require piling plans with an original, color contrasting seal & signature from a Delaware licensed engineer
- Building Code/Permit Submittal Sheet
- Contractor/Property Owner Plan Review Waiver Form** with original signatures.
- No photocopies will be accepted.

*Architect/Engineer accepts responsibility for code compliance of plans.

**Contractor/Property Owner acknowledges Building Code has not reviewed plans and will be built to adopted building code enforced at time of submittal.

All options, such as but not limited to: porches, decks, garages, elevations, sunrooms, patios, basements, room extensions, etc. **MUST** be on master plans!!



COUNTY ADMINISTRATIVE OFFICES
2 THE CIRCLE | PO BOX 589
GEORGETOWN, DELAWARE 19947